

# Audit Committee Agenda



**Date:** Monday, 29 January 2024

**Time:** 2.00 pm

**Venue:** The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

## Distribution:

**Councillors:** Andrew Brown (Chair), Fabian Breckels, John Geater, Zoe Goodman, Jonathan Hucker, Guy Poultney, David Wilcox (Vice-Chair), Amirah Cole, Patrick McAllister, Adebola Adebayo and Simon Cookson

**Copies to:** Simba Muzarurwi (Chief Internal Auditor), Denise Murray (Director - Finance & Section 151 Officer), Nancy Rollason (Head of Legal Services), Husinara Jones (Solicitor), Alison Mullis, Tony Whitlock and Lucy Fleming (Head of Democratic Engagement)

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**Date:** Friday, 19 January 2024



# Agenda

## 1. Welcome, Introductions and Safety Information

(Pages 4 - 6)

## 2. Apologies for absence.

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Minutes of Previous Meeting

To agree the following minutes as a correct record:-

(Pages 7 - 24)

20 November 2023

Extraordinary Audit Committee 18 December 2023.

## 5. Action sheet

(Pages 25 - 30)

## 6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **24 January 2024**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your



submission must be received in this office at the latest by 12.00 noon on **26 January 2024**.

Members of the press and public who plan to attend a public meeting at City Hall are advised that you will be **required to sign in** when you arrive and you will be issued with a visitor pass which you will **need to display at all times**.

**7. Work Programme**

To note the work programme.

**(Pages 31 - 33)**

**8. External Audit Plan for year ending 31 March 2023**

**(Pages 34 - 66)**

**9. Procurement Compliance Update**

**(Pages 67 - 71)**

**10. Update on the Council's Debt and Arrears Position**

**(Pages 72 - 98)**

**11. Internal Audit Update Report**

**(Pages 99 - 107)**

**12. Risk Management: Corporate Risk Report (Q3) - To follow**

**13. Property Management Programme Update**

**(Pages 108 - 116)**

**14. Temporary Accommodation Programme Update**

**(Pages 117 - 123)**

**15. Children and Families Transformation Programme Update**

**(Pages 124 - 143)**

